



Doon University, Dehradun

GUEST HOUSE REQUISITION FORM

Name and ID of the student _____

School/Department _____

Academic programme _____ Year _____ semester _____

Name/s and address of the Guest/s _____

Person accompanying with the guest _____ Adult _____ children _____

Relation of student with the Guest _____

Number/type (VIP/Normal) of room/s required _____

Date and time of Arrival _____ Date and time of Departure _____

Purpose of visit of Guest, pl. specify _____

Signature of student

Signature of approving authority

Forwarded by HoD

Note: Please handover this form to Caretaker, Faculty Lodge who shall allot the room/s as per availability and shall confirm the reservation of Room/s. As per the Office order No. 780/163-R/DU/2012 dated 09 August 2012 rates for Guest House facilities are as follows:

S.no.	Category	Rates in Rs.
2	Guest House for students and their Guest (Only Blood Relations)	1000/ per day for AC Room 500/ per day for non AC Room
3	For other guests (ordinary acquaintances) of University staff /Students	1500/ per day for AC Room 800/ per day for non AC Room